

# Title I School-Level Parent and family Engagement Policy

Liberty Continuation High School  
2025-2026

2.0 With approval from the local governing board, Liberty Continuation High School has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4]) *[Describe how the school jointly develops with, and distributes to, parents and family members of Title I students a written parent and family engagement policy.]*

Liberty High School has developed a written Title One Parental Involvement Policy with input from parents. The policy describes the means for carrying out the following Title One parental involvement requirements: 1) Feedback from parents received at Parent/Student Orientations, School Site Council, LCAC survey and DELAC meetings. 2) Parental survey results provided additional input. 3) The policy will be distributed via a handout.

## 2.1 Involvement of Parents in the Title I Program

The school-level parent and family engagement policy shall describe the means for how Liberty Continuation High School shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

During the first semester of the school year, at least one meeting is held by the principal and/or other staff members to inform parents about the Title One requirements and the parental involvement policy.

- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Numerous parental meetings are held throughout the school year and offered on a flexible schedule to accommodate parents' various schedules.

- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

School Site Council meetings examine and improve the TitleOne programs offered at Liberty High School. Parental input is vital in revising the program.

- d) The school provides parents of participating children with the following:

- i. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Besides parent meetings, a school newsletter is distributed weekly to inform parents of Title 1 programs and activities. Phone, email, website and text messages are also sent to parents to highlight important events.

- ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Liberty High School's responsibility is to provide high quality curriculum and instruction. Liberty's curriculum and academic assessment mirrors that of the district's comprehensive high school sites.

- iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Liberty High School has an open door policy for parents to meet with teachers, staff and the principal.

- e) If the schoolwide program plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Parent feedback is vital and valued at Liberty High School. Parental feedback is heard, recorded on meeting minutes and is considered in revision of the program.

## 2.2 Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

- a) The school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Liberty offers parent information meetings throughout the school year to discuss curriculum, student achievement/progress, requirements of Title 1 and programs. Progress reports are sent the middle of each quarter and grades are sent quarterly. Parent conferences are held throughout the year both in person and virtually. Phone calls and emails are ongoing, as well.

- b) The school provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. (20 U.S.C. § 6318[e][2])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Liberty High School provides small group/individual orientation meetings, parent conferences, regular email access for Parent/Student:Teacher communication and Aeries access to view student progress in classes.

- c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Liberty educates staff, with the assistance of parents, on the value of parent contributions and how to work with parents as equal partners. Teachers are well-versed with various ways to communicate with parents. Liberty also uses the bilingual paraeducator to communicate with Spanish speaking parents.

- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Liberty has an open door policy to assist parents. Mental health services are on site and parents are encouraged to recommend services for their child and participate if necessary.

- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Liberty provides a spanish speaking paraeducator who assists the students and community at our school site.

- f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Liberty provides field trips, classroom presentations, work-study evenings, and ongoing meetings throughout the school year to provide adn offer support for parent involvement.

## 2.3 Accessibility

In carrying out the parent and family engagement requirements of Title I, Part A, Liberty Continuation High School, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Liberty High School provides opportunities for all Title One parents to participate, including parents with limited English proficiency, parents with disabilities, and parent of migratory students. This includes providing information and school report in a form and language parents understand.

## 2.4 School-Parent Compact

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the following requirements: (20 U.S.C. § 6318[d])

- a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under Title I, Part A to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Liberty High School's responsibility is to provide high quality curriculum and instruction. Parents are encouraged to be an active participant in their child's learning via phone calls, meetings, correspondence (both formal and informal) which includes calls and emails.

b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the following: (20 U.S.C. § 6318[d][2])

1. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement. (20 U.S.C. § 6318[d][2][A])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Small group and individual orientation meetings are held to develop an education plan for each student. Parents are contacted through regular reporting (progress reports, report cards, and Aeries access) and phone calls/emails about student progress.

2. Frequent reports to parents on their children's progress. (20 U.S.C. § 6318[d][2][B])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Progress reports are sent home mid-quarter and report cards/credits are sent home quarterly. Aeries makes calls home daily on students missing class. Teachers and staff make phone calls and are accessible by phone and email to all parents.

3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. (20 U.S.C. § 6318[d][2][C])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Liberty provides opportunities for parents to participate throughout the school year via ongoing parent meetings, field trips, classroom presentations, phone calls/emails with staff and an open door policy to meet with school staff.

4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

The importance of ongoing communication between parents and teachers is demonstrated through conferences, reports on student progress, access to staff, and opportunities to volunteer and participate in and observe the educational program.

*\*It may be helpful to include the parent and family engagement policy review in the annual review of the Local Control and Accountability Plan Federal Addendum.*

*\*\*The policy must be updated periodically to meet changing needs of parents and family members and the LEA. If the LEA has a process in place for involving parents and family members in planning and designing the school's programs, the LEA may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.*